

**Edgewood Community Elementary School**  
**< Teacher Name / Grade >**



**< Date >**

Dear Parents:

We are going to be celebrating < Teacher's name > birthday on **< Day of Week / Date >**, Please note that participation in the celebration is voluntary. If you would like your child to participate, we have included a list of ideas to make this day special for < Teacher Name >.

If you are interested in making a voluntary contribution to a group gift please send in your voluntary cash contribution in an envelope marked "Classroom Coordinator" by **<Day of Week / Date >**,

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- Homemade card or goodies
- Flower from your garden
- Donation of a book/supplies to the classroom

Thank you for making this year a success for all!

< Classroom Coordinator >  
<Telephone Number >  
< Email Address >

< Classroom Coordinator >  
< Telephone Number >  
< Email Address >

---

*< Teacher's > Favorite Things*

Flower \_\_\_\_\_  
Color \_\_\_\_\_  
Season/Holiday \_\_\_\_\_  
Snacks \_\_\_\_\_  
Hobbies/Interests \_\_\_\_\_  
Pets \_\_\_\_\_  
Salty Snack \_\_\_\_\_  
Sweet Snack \_\_\_\_\_  
Restaurant \_\_\_\_\_  
Store \_\_\_\_\_